

JEFFERSON COUNTY HUMAN SERVICES
Board Minutes
Thursday, February 26, 2009

Board Members Present: Jim Mode, Richard Jones, Pam Rogers, Jim Schultz, John McKenzie and Marty Powers.

Board Members Absent: Gail Towers Macaskill

Others Present: Tom Schleitwiler, Dan Gebauer, Sydney Wesemann, Donna Hollinger, Gary Petre, Sharon Schmeling and Terry Gard.

1. **CALL TO ORDER**
Mr. Mode called the meeting to order at 9:30 a.m.
2. **ROLL CALL/ESTABLISHMENT OF QUORUM**
Quorum established
3. **CERTIFICATION OF COMPLIANCE WITH THE OPEN MEETINGS LAW**
Compliance attained
4. **REVIEW OF THE AGENDA**
The board moved item #12 to immediately follow item #7.
5. **PUBLIC COMMENT**
No comment
6. **APPROVAL OF JANUARY 29, 2009 BOARD MINUTES**
Mr. McKenzie made a motion to approve the January 29, 2009 board minutes.
Ms. Rogers seconded.
Motion passed unanimously.
7. **APPROVAL OF FEBRUARY 9, 2009 FINANCE COMMITTEE MINUTES**
Mr. Powers made a motion to approve the February 9, 2009 finance committee minutes. Mr. McKenzie seconded.
Motion passed unanimously.
8. **(Item #12 on the agenda)**
CONTINUED DISCUSSION ON PLANS FOR DIRECTOR REPLACEMENT
Mr. Petre reported that the ads for the Director position have been placed in a variety of places including newspapers, websites and state e-mailing lists. The deadline was February 9, and 23 individuals applied. On February 10, he, Ms. Palm-Kostroski, Mr. Ristow and Mr. Schleitwiler reviewed and discussed the applications and then scheduled the top 6 for interviews. The interview panel included the four individuals listed above plus Laura Kleber, Area Administrator for the State Department of Children and Family Services. The interviewing will be completed tomorrow. They will then narrow it down and ask the top few candidates back for a second interview with the Human Services Board.

Mr. Petre indicated that he would like to take the candidate's name to the County Board on March 10th, since the April 21st meeting wouldn't give the individual much time to work with Mr. Schleitwiler before he leaves on May 8th. Since this board doesn't meet until March 26, the group discussed the possibility of having the candidates come to the Personnel/Finance Committee on March 9. The board decided to meet on March 9 at 8:30 in room 103 at the Workforce Development Center for this purpose.

9. REVIEW OF DECEMBER 2008 FINANCIAL STATEMENT

Mr. Gebauer discussed the year end financial statement. (attached) He said that the report won't be final until the county books are closed, but currently Human Services ended the year \$3,751 to the positive. He then disbursed a sheet with 4 charts identifying four of Human Services largest cost areas including; Child Alternate Care Charges, Psychiatric Medication Cost, Mendota/Winnebago Charges, and Medicaid Special Revenue. (attached) Each chart compared the monthly budget to the actual monthly costs. Mr. Gebauer said that they concentrated on these areas the most throughout the year, even though some are difficult to control.

Mr. Gebauer said that the Child Alternate Care Charges is an area that is difficult to control and was over budget the entire year. Many of these costs continued to be one case of 8 children that we received in 2007.

He then discussed the psychiatric medication costs, which was \$10,000 over the monthly budget in January of 2008 but then declined over the year to end at about \$10,000 under budget. This was due in part because of the recently implemented indigent drug program.

Mr. Gebauer said that the Mendota/Winnebago charges and Medicaid Special Revenue both came in under budget. Mr. Schleitwiler added that these cost decreases are due in part to staff making sure that clients regularly take their medications, which in turn helps alleviate inpatient stays at the hospitals. Staff also present a good case in court that there can be a better way to help children than by putting them in alternate care facilities, which is a large cost to us. We may not have a large number of clients that this affects, but they do amount to significant costs.

10. REVIEW AND APPROVAL OF 2009 COMMUNITY OPTIONS PLAN UPDATE

Mr. Schleitwiler presented the 2009 COP plan update. (attached) This plan identifies services available, client group specific outreach, local coordination and local methods of program implementation and monitoring. As the report indicates, several answers have not changed or have been waived due to the implementation of Family Care.

Ms. Rogers made a motion to approve the 2009 Community Options Plan Update.

Mr. McKenzie seconded.

Motion passed unanimously.

11. DISCUSSION OF DEPARTMENTAL INFRASTRUCTURE NEEDS AND POTENTIAL REQUESTS FOR FEDERAL STIMULUS FUNDS

Mr. Gard, Maintenance Supervisor, presented a list of 20 items that need repair, (attached) with the following items as the top three priorities:

Item #1 on the list: Replace 4 existing roof top unit heaters located at the main Human Services building. *Estimated Cost: \$40,000, but may be eligible for rebates or incentives.*

Item #4 on the list: Parking lot improvement consisting of crack seals and recoat/restripe 6 lots. *Estimated Cost: \$70,000.*

Item#6 on the list: Replace sidewalk around Hillside Building and the entrance to lower level of the Health Department. *Estimated Cost: \$15,000.*

Mr. McKenzie made a motion to submit items #1, 4, and 6 to the county board as requests for Federal Stimulus Funds. Ms. Rogers seconded.

Motion passed unanimously.

12. REVIEW AND DISCUSSION OF GOVERNOR'S 2009-11 DIVISION OF HEALTH SERVICES AND DIVISION CHILDREN AND FAMILIES BIENNIAL BUDGET PROPOSALS AND AFFECTS ON COUNTIES.

The board received a report called "Department of Children and Families, Governor's 2009-11 Biennial Budget: Items Affecting Counties," and a report called "Governor's Proposed State Budget: Programs and Services for Seniors." (attached) Mr. Gebauer also presented the board with a report called "Estimated Fiscal Impact of Governor's Budget" (attached) which summarizes what the impact will be on the Human Services budget.

Mr. Gebauer said that the first column identifies the program affected, the next two columns indicate the estimated fiscal impact for years 2010 and 2011 respectively, and the last column identifies what the percentage reduction will be. All but one item are reductions of funding to the county. The one increase is with Elderly/Handicapped Transportation. He said that the most significant impact on our budget will be the reduction of IVE funding from the Department of Children & Families. The estimated impact will be \$121,254 less funding in 2010 and \$138,576 less funding in 2011. Mr. Gebauer also mentioned that there will be changes to the Mendota Surcharge, New Children's Long Term Support slots, Birth to Three Medicaid and Adult Mental Health Medicaid Waivers. He continued to say that although we don't know what that impact will be, the Mendota Surcharge will be a negative impact and the other three will be positive.

13. ADJOURN

Mr. Jones made a motion to adjourn the meeting. Ms. Rogers seconded.

Motion passed unanimously.

Meeting adjourned at 10:35 a.m.

NEXT BOARD MEETING

Thursday, March 26, 2009

9:30 a.m.

Workforce Development Center

874 Collins Road, Room 103, Jefferson, WI 53549